

# Omaha Neighborhood Grants Program

## WELCOME!

Thank you for your interest in the Omaha Neighborhood Grants Program! Our mission is to strengthen relationships by empowering neighbors to work together to create community spaces that reflect the vibrancy of their neighborhoods.

We invest in resident-led efforts that improve neighborhoods throughout Omaha with matching grants of \$500 to \$5,000 per project.

The most impactful outcomes occur at the neighborhood level with resident-leaders determining the funding decisions. Our grantmaking committee is a diverse group of 8-12 members that represent neighborhoods throughout Omaha. These volunteers are committed to a thriving, equitable community supported by engaged residents, just like you!

## BEFORE APPLYING:

All applicants are strongly encouraged to attend a project development workshops led by ONE Omaha. This is a great opportunity to ask questions and get feedback before you submit a proposal. For information on session dates and times, please contact Julie Smith, Program Director of ONE Omaha at 402-547-7473.

If you need technical assistance with the application, please contact Katrina Adams or Anne Meysenburg at 402-342-3458 for assistance.

## APPLICATION CHECKLIST

- Confirm your organization is registered with Omaha's [Neighborhood Association Lookup Tool](#).
- If you did not find your organization, please register: [Add New or Update Neighborhood Info](#)

**Please Note:** *The Directory is published bimonthly. New requests must be received by the 25th of the month for inclusion in the next directory. Updates to existing entries are made continuously. (City of Omaha – Planning Department)*

**Please Note:** *There are word limits for open-ended questions. We recommend the following process to ensure your answers do not exceed these limits:*

1. Compose your answers in a word-processing document.
2. Limit your use of bullets and other formatting.
3. Do a word count (under "Review" or "Tools," then "Word Count") and make edits as needed.
4. Copy and paste your answers into this form.

Do **not** use ALL CAPS when entering your responses.



INTRODUCE YOURSELF!

Neighborhood Association or Community Group Information

This application is for the:
2018 Spring Omaha Neighborhood Grants Program

Neighborhood Association Name

You can learn more about Neighborhoods and Neighborhood Alliances by contacting ONE Omaha.

Association Mailing Address

City, State
Omaha, NE

Zip Code

Is your neighborhood or community group listed in Omaha's Neighborhood Association Directory?

If "No", please go to the "Welcome!" section of this application and review the Application Checklist.

- Yes No

Please select the option(s) that best match your neighborhood's location.

You can learn more about Neighborhoods and Neighborhood Alliances by contacting ONE Omaha.

Table with 4 columns and 3 rows of neighborhood alliance options.

What are the boundaries for your neighborhood association or group?

How many members does your neighborhood association or group have?



Please provide a brief history and description of your neighborhood association or group.

When did the organization begin? What has it accomplished? What are the goals? Etc.

#### KEY LEADERS

Who are the key leaders of this project and how are they connected to the target neighborhood? These are the principal people who will plan and carry out the project. Volunteers who only occasionally work the project should not be listed. The group must have no less than two unrelated leaders who are responsible for this project. List the leaders below, their contact information and how they are connected to and/or invested in the target neighborhood (i.e. lives in the neighborhood, attends church here, owns a business, etc.)

#### Neighborhood Group/Association - Primary Contact

First Name

Last Name

How is this person connected to the neighborhood?

**Examples:** This person lives in the neighborhood, attends church here, owns a business, etc.

Daytime Phone

#### Primary Contact (for this request)

Write "Same" if the above contact is also the Primary Contact for this request.

First Name

Last Name

How is this person connected to the neighborhood?

**Examples:** This person lives in the neighborhood, attends church here, owns a business, etc.

Daytime Phone



**Secondary Contact** (for this request)

First Name

Last Name

How is this person connected to the neighborhood?

**Examples:** This person lives in the neighborhood, attends church here, owns a business, etc.

Daytime Phone

**Authorized Representative Confirmation**

The contact(s) listed above are authorized to represent the neighborhood association or group submitting this proposal.

WHAT IS YOUR VISION?

**Proposal Details**

What is the title of your project?

What is your project vision?

How was this project selected? What is the need? What do you hope to accomplish? What are the benefits of this project?

Where will this project be located?

Please include the street address park name, etc.

Who owns project site?

If 'Other' is selected, please clarify below.

If 'Other' was selected above, please provide additional details:



Describe the actions needed to complete this project.

Please include a brief schedule/timeline for completion.

Who will take care of ongoing or long-term maintenance?

If not applicable, please enter "N/A"

## CONNECTING OUR GOALS

In the space provided, describe how your project will address the goals\* of the **Omaha Neighborhood Grants Program**. \* If your project does not touch a specific goal, please enter **N/A** for that field.

**Helpful hint:** *Consider the questions in italics as a guide for your response.*

**Goal 1** — This project promotes conversation and collaboration between neighbors as a means of developing shared priorities, and increasing neighborhood growth and engagement.

*How is this project initiated and led by community members? How does your project encourage individuals to take action in your neighborhood? Does this project invite people to participate and share their strengths to widen the circle of participants? How?*

**Goal 2** — This project develops leadership skills of neighborhood residents, including consensus-building, communications, project planning, fundraising, and teamwork.

*In what ways is this project identifying and developing the skills of new leaders in your neighborhood? How is it helping existing leaders become more skilled, or helping your group or organization become more skilled in a particular area so you can take action on important community issues?*



**Goal 3** — This project provides enhanced safety, beautification, organization, and/or social benefits to neighborhoods.

*In what ways is this project enhancing your neighborhood? What do you want to see as a result of your project?*

**Goal 4** — This project strengthens relationships with the City of Omaha and/or related municipal agencies by ensuring that neighborhood associations are working with city agencies, and in accordance with standard permit and approval processes.

## MAKING IT HAPPEN!

The Omaha Neighborhood Grant Program is a matching grant.

To be eligible, your association or group is required to provide a dollar-for-dollar match of the amount you are requesting from this grant program.

**This match can be in the form of cash, volunteer hours, in-kind services, or the contribution of materials, supplies, and other program-related donations.**

As part of this new partnership, grant funds are no longer released on a reimbursement basis. Grant funds will be distributed once the match requirement is met and documentation is provided to the Omaha Community Foundation.

### **Before you begin this section:**

- 1) Collect all of your planned **Income** information: committed volunteer hours, the value of donated goods or services, etc.
- 2) Gather all of your planned **Expenses**: permit fees, estimates, and other project costs.



## Grant Funding Requested

What is the amount being requested from the **Omaha Neighborhood Grants Program**?

Requests must be between **\$500—\$5,000** and **must not exceed 50%** of the project total.

**Example:** Based on our "example" income and expenses below, our request amount is **\$550.00**

\$

How will funding from this grant program impact your project goals?

## Project Income

Amounts and sources of funds collected (**Income**) for this project.

**DO NOT** include the amount you are requesting from this grant.

Use the general buckets below to identify your sources of **Income**:

### **Example:**

Neighborhood youth run a bake sale to support your project and earn **\$111.86**

Enter **\$111.86** under **Donations**

If something was given to your project "in-kind," we count its value as **Income**. Volunteer hours are valued at \$23.06/hour.

### **Example:**

11 friends and neighbors volunteered to work 19 hours as an "in-kind" donation. The total value of their time is **\$438.14** (19 hours x \$23.06)

**Volunteer Hours = \$438.14**

## Volunteer Hours/Labor

To find the value of these hours, multiply the number of hours by \$23.06 and enter the total below.

## Donations

This includes all cash or check donations made for this project.

## In-kind Services

If an individual or business donates services to your project, enter the value of the service below.

## In-kind Materials or Supplies

If an individual or business donates materials or supplies to your project, enter the value of the item(s) below.



## Fundraising

Are there any additional funds you still need to raise? Do not include the amount requested for this proposal.

Provide a categorized list of all income using the following format:

### Volunteer Hours/Labor

1) 11 volunteers committed to working 19 hours, **\$438.14**

### Donations

1) Bake sale, **\$111.86**

## PROJECT INCOME - TOTAL

Enter your **INCOME** total.

\$

## Project Expenses

Amount and category for all expected project costs (**Expenses**).

Use the general buckets below to identify your total expected project costs for each category.

If you do not have expenses for a category, enter "0" for the dollar amount.

We also want to track the value of an "in-kind" donation as an **Expense** to show we are using all of our available resources.

### **For example:**

We have 11 friends and neighbors commit to working 19 hours ( $19 \times \$23.06 = \mathbf{\$438.14}$  of Income)

We will also enter the **\$438.14** as an **Expense** to demonstrate we have used those resources.

## Labor

This includes any paid work or volunteer hours.

**From the above example, we would enter "\$438.14"**



### Materials

Any purchased materials needed to complete the proposed project.

### Service

Any amount paid to an individual or business to perform a service.

### Rentals

This includes any paid or in-kind rentals of equipment, tools, or other similar items.

### Permits

This includes any costs associated with obtaining permits or other required documentation.

### Other Expenses

Please enter the total of all other expenses not included in the fields above.

Provide a categorized list of all expenses using the following format:

#### Labor

1) 11 volunteers committed to working 19 hours, **\$438.14**

#### Materials

1) Description, **\$00.00**

Enter your **EXPENSES** total.

\$

### Complete Project Funding Summary

Does everything **Balance**?

Let's check to make sure the **Grant Funding Requested + Income = Expenses**

Request Amount \_\_\_\_\_ + Income \_\_\_\_\_ = \_\_\_\_\_ Total Expenses