

FUND FOR OMAHA LETTER OF INTENT

This information is provided for planning purposes only. **Please note that applications must be submitted through the online form** on the Omaha Community Foundation's website, omahafoundation.org, under "For Nonprofits/Apply for a Grant."

ORGANIZATION INFORMATION

- Organization Name, Address, and website
- Federal Tax ID#
- Organization Type
- Agency Focus
- Year established
- Fiscal agent contact information, if applicable
- Mission statement
- Board Information
 - o Please list current board members and officers
 - o Do you currently have processes in place that address how to handle succession in board and executive leadership? If yes, briefly describe your processes in place.
- Does your organization currently have a strategic plan? If yes, please list the top 1-3 goals from your strategic plan.
- Attach your organization's income statement for most recently completed fiscal year. This is the operating budget for your most recently completed fiscal year and should include both budgeted and actual revenues and expenses.

CONTACT INFORMATION

- Executive Director/CEO contact information
- Funding Request/Project contact information

REQUEST INFORMATION

- Amount requested
- Total project cost
- What is this funding request for? (Capacity Building Expenses or Program Expenses)
- Project title
- Summary of request (*3-5 sentences about your request that includes the desired outcome*) Please note that we share this specific summary with OCF donors following each grant cycle.

FOR MORE INFORMATION, CONTACT ANNE MEYSENBURG
AT ANNE@OMAHAFUNDATION.ORG OR (402) 342-3458.



Omaha Community
Foundation

Let good grow.

- Please describe the community need you are fulfilling through this request. (*The most effective answers to this question will include links to data to support this need.*)
- What community population are you serving with this request?
 - o Age group
 - o Gender
 - o Geographic area served
 - o Population served
 - o Ethnicity
 - o Program area
- Attach program or project budget including all expected revenue sources and expenses.

RECOMMENDATIONS

There is a maximum of 1000 characters allowed for each answer. We recommend the following process:

- Compose your answers in a word-processing document.
- Do a character count (under “Review” or “Tools,” then “Word Count”). Make edits if your answer exceeds the number of characters (including spaces) allowed.
- Use spell check.
- Copy and paste your answers into the online form.
- Please do not use ALL CAPS when entering your responses.